

CHC30213 Course Information



Qualification/Course Name: Certificate III in Education Support **National Code:** CHC30213

Provider	Skilled Up Pty Ltd (TOID # 40471). 59-61 Curzon Street North Melbourne VIC 3051 +61 3 8608 9901		
Delivery Mode	Face to Face – Weekly classroom based		
Qualification Status	Current	AQF Level	4
Course Duration	12 months (1-Year). Total Hours: 600 Plus 100 hours work placement	Units require to complete the qualification	Total number of units = 17 • 12 core units • 5 elective units
Self-Paced Learning	Students needs to complete the self-pace learning hours outside the scheduled classroom teaching hours. Skilled Up provide training plan to follow the learning hours		
Pre-requisites	There are no pre-requisites for this qualification.		
Potential Career Outcomes	This qualification reflects the role of workers in a range of educational settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision ✓ Teacher Aide ✓ Education assistant ✓ Teacher's Assistant		
Education Pathways	Participants will develop skills that lead to: • CHC40213 Certificate IV in Education Support		

Units

Cluster 1. Health, safety and legal requirements in school

CHCEDS001	Comply with legislative, policy and industrial requirements in the education environment	Core
CHCEDS017	Contribute to the health and safety of students	Core
HLTWHS001	Participate in workplace health and safety	Elective

Cluster 2. Development and behaviour

CHCECE006	Support behaviour of children and young people	Core
CHCEDS003	Contribute to student education in all development domains	Core
CHCEDS004	Contribute to organisation and management of classroom or centre	Core
CHCEDS002	Assist implementation of planned educational program	Core

Cluster 3. Work effectively with others

CHCDIV001	Work with diverse people	Core
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CHCEDS007	Work effectively with students and colleagues	Core
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	Core
Cluster 4. Work with disabilities		
CHCEDS025	Facilitate learning for students with disabilities	Elective
CHCEDS016	Support learning for students with disabilities in a classroom environment	Elective
CHCEDS018	Support students with additional needs in the classroom environment	Core
Cluster 5. Literacy, oral, numeracy and research		
CHCEDS005	Support development of literacy and oral language skills	Core
CHCEDS015	Support development of student's research skills	Elective
CHCEDS006	Support the development of numeracy skills	Core
Cluster 6. First Aid		
HLTAID003	Provide first aid	Elective
Note: You need to complete the Provide First Aid from external provider.		
Training Arrangements	Face to face Skilled Up North Melbourne Campus, Victoria regional area and Melbourne Suburbs Weekly workshops over 1 Year, student also need to complete 100 hours of work placement.	
Classes/ Workplace Visits/ Online Components	<p>Compulsory face to face class.</p> <p>The purpose of this qualification is to provide students with the required skills and knowledge to engage with students in the classroom and support teachers in ensuring students receive a quality education.</p> <p>Resources: All resources for reading and formative activities are available on Skilled Up eStudy Lounge.</p> <p>Workplace Visits for the following units:</p> <p>CHCEDS002 - Assist implementation of planned educational programs</p> <p>CHCEDS003 – Contribute to student education in all developmental domains</p>	
Additional Support	<p>Skilled up provide the Language, Literacy and Numeracy support.</p> <p>Additional individual tutorial will be provided on request. Academic workshop will be conducted to support the assessment understanding</p> <p>Participants should have an intermediate understanding of the use of the English language in different contexts. Participants should also be able to successfully complete assessments at an AQF level 3.</p> <p>Skilled Up will assess participant's language, Literacy and Numeracy (LLN) level, prior to course enrolment, to ascertain their readiness and determine any support requirements, to complete the qualification.</p>	
Assessment Arrangements	<p>Assessment methods may include:</p> <ul style="list-style-type: none"> • Written Questions • Projects • Case Studies • Demonstrations • Observations 	

	<ul style="list-style-type: none"> • Workplace logbook • Role Plays
RPL	<p><i>The Recognition of Prior Learning (RPL) process is offered to participants as an alternative to the written Assignment, and Workplace assessment, it involves participants gathering evidence against a checklist of suggested evidence for individual units, RPL checklists have been developed and are assessed by each unit's respective trainer. Learners can submit a portfolio of recognition of prior learning (RPL) evidence to the assessor for assessment relevant to the unit of competency.</i></p>
Work Placement Requirements	<p>Skilled Up require students to complete 100 hours of work placement for this qualification.</p>
Costs	<ul style="list-style-type: none"> • Fee for Service: Total Fee \$4200. Application Fee: \$0 Learning resources fee: \$0 <p>Note: This course is also delivered under Victorian Government Skill First Program. Please contact Skilled Up Enrolment/Admission team to check your Government funded eligibility.</p>
Entry Requirements and Selection Process	<p>LLN: Skilled Up will assess participant's language, Literacy and Numeracy (LLN) level, prior to course enrolment, to ascertain their readiness and determine any support requirements, to complete the qualification. The ACSF level 2 require for entry in Certificate III Education Support.</p> <p>Age: Must be 18 plus at the time of commencement</p> <p>Qualification: You will need to have completed year 12, or equivalent</p> <p>Residency Status: You will need to be a permanent Australian resident</p> <p>Expression of Interest: Student needs to complete their Expression of Interest to enroll in this course.</p> <p>Once Skilled Up received your EOI, our enrolment/admission team will contact to you and complete the Preview training review.</p> <p>Once our enrolments/admissions team completed your PTR and check you are suitable for this course, we will organize the LLN assessment test.</p> <p>After LLN assessment you need to complete the enrolment form (online through Vet enrol link).</p> <p>After completion of the enrolment process, skilled up will send your letter of Confirmation of Enrolment (COE) through email.</p>
How to Enrol/ Apply	<p>Complete your expression of interest (EOI) and our enrolments/admission team will contact to you to complete the process or call us at 03 8608 9901 or email to info@skilledup.edu.au or enrolments@skilledup.edu.au</p>
Contact Details	<p>Call: + 61 03 8608 9901</p> <p>For any course enquires – info@skilledup.edu.au enrolments and other enquiries admissions@skilledup.edu.au</p>

Note: This information should be provided to a person seeking to enrol in a course, in conjunction with the information in the Student Handbook ([http://www.skilledup.edu.au/wp-content/uploads/2019/08/Student%20Handbook_V1.0.19%20\(Domestic\).pdf](http://www.skilledup.edu.au/wp-content/uploads/2019/08/Student%20Handbook_V1.0.19%20(Domestic).pdf)).